

ISSUED TO M/S _____

TENDER DOCUMENT

FOR

FURNISHING OF
UCO BANK'S BRANCH AT
BIR KHERI GUJRAN, PATIALA

OFFICE OF THE
DEPUTY GENERAL MANAGER
UCO BANK, Z.O. S.C.O. NO. 55-57, 1st FLOOR,
SECTOR 17-B, CHANDIGARH - 160017

FOR: ARCHITECT & CONSULTANTS
M/s. APEX ARCHITECTS
#S.C.O. 26, KISHORE STREET, NEAR SAHNI BAKERY
22 NO. PHATAK, PATIALA-147001
OFF/FAX: 0175-2200400, Mobile No: +91-9417026400
Email: apexarchitects@yahoo.com, Website: www.apexarchitects.ne

DETAILS OF TENDER**TENDER FOR THE FURNISHING OF UCO BANK'S BRANCH AT BIR KHERI GUJRAN, PATIALA**

1. Details of work to be done : Interior / Furnishing & Allied electrical works for Uco Bank's BIR KHERI GUJRAN, PATIALA
2. Form of Contract : Item wise rate
3. Earnest Money & Tender money : Rs. 15,000/- (FIFTEEN thousand only) in form of Demand draft in favour of Uco Bank payable at Chandigarh. and Rs. 1000/- as tender cost.
4. Period of contract / time of Completion : 4 Weeks
5. Last Date & time for receiving: of sealed tender. 23.02.2011 at 1:00 p.m.
6. Liquidated damages for non-completion of work in time : 1.0% of the contract value per week subject to a max of 10% of the contract value.
7. Defect Liability Period : 12 months (Twelve months) from the date of virtual completion as certified by Architect / employer.
8. Retention amount for 12 months : 8% of the total bill.
9. Period of submitting of Final bill. : 10 days form the date of completion.
10. Mobilization Advance / Secured Advance : No. Mobilization Advance / secured Advance will be given to the Contractor.
11. Place and date of opening of tender : 24.02.2011 at 1:00 p.m in the Office of the Chief Officer, Uco Bank, S.C.O. 55-57, 3rd Floor, Zonal Office, Sector 17-B, Bank Square, Chandigarh.
12. Only empanelled contractors/furnishers on our Chandigarh Zone can apply.

**Chief Officer, Uco Bank,
S.C.O. 55-57, 3rd Floor, Zonal Office,
Sector 17-B, Bank Square, Chandigarh.**

TENDER FOR THE FURNISHING OF UCO BANK'S BRANCH AT BIR KHERI GUJRAN, PATIALA**GENERAL CONDITIONS**

1. The Contractor shall sign each page of this tender.
2. Payment to the Contractor Agency shall be made as per actual work done at site.
3. Quantity of work may increase or decrease at site as per requirement, which shall not affect the rates quoted by the contractor.
4. Furnishing works including electrical works etc. shall be done to the complete satisfaction of Bank and Architect-in-charge.
5. All teak / Cedar wood / rubber wood to be used should be knotless which is to be polished with all background surface preparation courses maintaining the visibility of wood grains.
6. The rates to be quoted shall include the cost of material, labor charges, carriage, sales tax, or any / all other taxes any required hardware etc.
7. The contractor agency shall keep particular vigil on his workers / carpenters / painters etc. to maintain very good workmanship of all items, failing which no payment shall be made and no claim of material / labor used shall be made to him in any case, and the same work shall be executed by him again without charging any extra cost.
8. All rates shall be quoted in words & figures & any cutting over writing shall be signed.
9. All items to be executed, as per drawings, if any change is required, the same shall be brought to the notice of Architect-in-Charge.
10. Any tender / quotation containing clerical or arithmetical mistakes shall be rejected.
11. Any addition, alteration or correction shall be signed and stamped properly.
12. Contractor agencies are advised (before quoting the rates) to inspect the site of the proposed work. He must go through all drawings and specifications and documents.
13. The Bank reserves the right to accept / reject any tender / quotation without assigning any reason.

14. The Contractor agency should have already executed works of furnishing interiors & exterior, civil works of very good workmanship.
15. Quality of material and workmanship rejected by the Architect / Concerned Authorities shall be removed immediately by the contractor and rectified / replaced.
16. No advance payment shall be made to the Contractor on supply of any material supplied at site for execution. Payment shall only be made on execution of any concerned / particular item.
17. The rates shall include the cost of coat of anti termite treatment on all wooden framework and all commercial ply / board used for partitions and paneling, furniture etc. The contractor/s shall have to dismantle & dispose the existing counters, tables & partitions within the quoted cost of the total furnishing works.
18. Rates for partitions, paneling, wall cladding and false ceiling shall include cutting and making good of necessary cut-outs/chiseling to be made for electrical conduits, switch boards etc.
19. Bank shall not be responsible for any lose or damage to the contractor/labour due to any natural calamity during the course of construction. Contractor is liable to make good all the damages if any, till the work is completed and handed over to the Bank authorities.
20. Any payment to the contractor on account of execution of work, whether it is running payment or final, shall be verified by the Architect-in-Charge.
21. Unless, otherwise mentioned all materials to be used shall be I.S.I. marked. Failure to do so, the work may be rejected and in that case contractor shall have to remove the defective materials and replace / re-do the work for which no claim shall be entertained.
22. The total work shall be supervised by the Architect-in-Charge and he/she shall be kept fully informed by the contractor regarding the progress of work.
23. Bank may award the work in part or whole to a single party or any other party.
24. It may please be noted that the Bank is not bound to allot the work to the lowest party. And as such, the allotment of work shall be based on workability of rates quoted by the contractor on account of quality work.
25. The bank reserves the right to reject any or all the tenders without assigning any reason whatsoever.

26. The earnest money deposited shall not carry any interest and will be refunded to the unsuccessful tenderers.
27. Earnest money paid by the contractor shall be forfeited by by the Bank if contractor fails to undertake the job if he is communicated about acceptance his rates/tender.
28. The contractor shall take all the necessary precautions while working and to safe guard adjacent property, Bank's property, Bank's Employees, and traffic persons.
29. All the rates quoted are inclusive of removal of existing counters, partitions, wiring, rubbish/ debris collected during the progress of work, rejected materials etc.
30. The contractor shall not directly or indirectly sublet the work to other party without written permission of the Bank.
31. The quantities mentioned in schedule are provisional and likely to increase/decrease to any extent or may be omitted thus altering the aggregate value of the contract. No claim for loss of profit / business shall be entertained on this account.
32. The Bank reserves the right to distribute the work for which quotations have been called, among more than one parties, if found necessary. No claim in this respect shall be considered and the contractor agrees to cooperate with other agencies appointed by the Bank.
33. All the workers of the contractor must be properly covered by an insurance policy under "Workman's Compensation act" and "Fatal Accidents Act". The contractor at his own expenses arrange to effect and maintain until the virtual completion of the contract, insurance policy in the joint name of Bank and the contractor against this risk to be retained by the Bank until the virtual completion of the work, and indemnify the Bank from all the liabilities arising out of such events. In case of delay, contractor shall arrange to extend insurance policy till work is completed.
34. All the work should be completed within the specified period in the tender. If the work is delayed due to the reasons beyond the control of the contractor, he should keep intimating the Bank explaining, therein the reasons for such delays, immediately and if in the opinion Bank's authorities the delay is justified, the contractor shall be granted extension in time limit.
35. The contractor shall furnish well in time before work commence at his own cost, colour samples, samples of materials or workmanship that may be called by Bank's Architect / Engineer for approval. Rates quoted shall cover for such preliminary work.
36. All the glass panes, door handles/ hinges, electric fittings, fans, furniture, records, floors etc. are to be thoroughly cleaned after the work is completed.

37. The rates quoted by the contractor shall be firm throughout the duration of contract (including extension of time if any granted) and will not be subject to any fluctuation due to variation in cost of material and labour.
38. Conditional tenders are liable to be rejected.
39. The successful tenderer is bound to carry out any item of work necessary for the completion of the job even those such items are not included in schedule of quantities.
40. If in any case of work required to be abandoned, the contractor shall not be entitled for any claims and he will be paid as per the actual work done till that period, if deemed fit.
41. Decision of the Bank shall be final and binding on any matter connected with the work. The matter of any dispute shall be decided after mutual discussions based on the terms and conditions of this contract. However, if the matter cannot be resolved then the same shall be referred to the respected qualified person in agreed to both the parties and his opinion shall be binding on both the parties. However, this is precourse to any legal action in this regard.
42. If at any stage during the progress of work, it is observed that the contractor is not progressing the work with due diligence, care of lagging much behind the schedule or fails to gear up the work despite instructions from Bank's Architect, the Employer (Bank) reserves the right to terminate the contract with 7 days notice. In such case the contractor shall be liable to pay the Employer any extra cost involved for the completion of the said work and will not obstruct any way in completing the work through other agency. After completion of entire work the contractor shall be paid for the actual work executed by him at the quoted rates after deducting any claims, damages. In case of such termination the security deposit held by the Bank will be forfeited.
43. Contractor shall follow all rules / regulations in force and should posses the license for employing labour and also follow all safety measures, labour bye laws and shall be responsible for any lapse.
44. At any stage i.e. during the execution of work, any kind of change reqd. whether it is in design or specification, the same has to be in-corporated by the contractor.

CONTRACTOR

ARCHITECT

UCO BANK

TENDER FOR THE FURNISHING OF UCO BANK'S BRANCH AT BIR KHERI GUJRAN, PATIALA**SPECIFICATIONS / BRANDS / MAKE OF ITEMS FOR FURNISHING WORK TO BE USED.**

<u>DESCRIPTION</u>	<u>BRAND</u>
a) Board / Ply (Phenol Bonded):	Green, Austin, Duro or equivalent
b) Laminate :	URO Mica
c) Door Closer / Floor spring :	Everite, Doorking, Sandhu,
d) Drawer & Keyboard, Slide :	Earl Bihari, Ebco (Telescopic) Rails
e) Glue for fixing commercial : Board / Laminate	Fevicol (Pidilite)
f) Glass :	Triveni, Modi Float, Saint Gobain, Asahi.
g) Mortice Latch & Lock :	Godrej, Yale India Ltd., Golden Industries Ltd.
h) Vertical Blinds :	Vista Levelor / Mac.
i) Tapestry/leather foam :	Harmony, Vimal, Bhor or as approved
j) Aluminium Sections :	Jindal / Indal / Hindalco Mahavir
k) False Ceiling :	Armstrong
l) Synthetic Enamel :	Asian, Nerolac, ICI, Berger
m) Emulsion Paint/Plastic Paint:	Asian, Nerolac, ICI , Berger
n) Screws :	Nettlefold / G.K.W.

SPECIFICATIONS / BRANDS / MAKE OF ITEMS FOR ELECTRICAL WORK TO BE USED.

- SFU/MCCB/ Change over switch/DB	:	L&T/Siemen's/MDS Legrand.
- Voltmeter/Ampere meter	:	AE/L&T.
- Armored Cable	:	Gloster/ CCI/Polycab.
- PVC Insulated Wires	:	Evershine KDK / Finolex / National / BCE / Plaza / AKG.
- Telephone cable	:	Finolex/Evershine KDK/Delton.
- Data cables & I.O's	:	Lucent / Finolex / D-link.
- Modular switch / socket / call Bell	:	North west/Crabtree/Anchor Roma/Havells/Crabtre/M.K.
- Light fittings & Lamps	:	Philips/Crompton/Wipro.
- Ceiling fan/Wall bracket fan/Exhaust fan	:	Usha/Crompton/Orient.
- PVC Conduits	:	BCE / Plaza / AKG.
- Modular Time Switches.	:	MDS / L&T /GIC.
- Power Contactor	:	MDS / L7T /C&S.
- LAN Cable	:	Lucent / Finolex / D-link.
- Air Conditioners	:	Voltas / Blue Star / Hitaichi / Carrier
- Fire Extinguisher	:	Minimax.
- UPS	:	Numeric / APC / Electronics & Controls / Epoch /AZ Electronics / AP LAB

CONTRACTOR**ARCHITECT****UCO BANK**

DRAWINGS OF THE PROJECT

