

Bidder's Information**Annexure-I**

Sl.no.	Information	Particulars / Response
1.	Company Name	
2.	Date of establishment	
3.	Address of Head Office / Registered Office	
4.	Contact person	
5.	Telephone / Fax / E-mail details	
6.	Details of Bank accounts and Name and address of Bankers	
7.	Details of Service set-up	As per annexure- V
8.	Cost of RFP	
9.	Earnest Money Details	
10.	ISO 9001-2000 & ISO 14000 certification	
11.	Income tax / Sales tax certificate	
12.	Manufacturer's Authorisation Form (MAF) for O.E.S.	As per annexure- III
13.	Turn Over of the company (Please enclose copy of audited balance sheet). In case audite Balance sheet for 2008-09 is not available, provisional copy may be enclosed	Year 2006-07 2007-08 2008-09 Turn Over (Rs. in lakhs)
14.	No. of 4+1 pocket Sorting machines supplied to R.B.I./ Scheduled commercial Banks in last 5 years ending 31.03.2009.	
15.	Name and addresses of Banks to whom 4+1 pocket sorting machine has been supplied	

Please attach separate sheets wherever required.

Signature with Seal

Date:

Place:

**The General Manager
UCO Bank
General Administration Department,
1B, Russel Street,
Kolkata –700071**

Dear Sir,

**Sub: Your RFP for Note Sorting Machine
Ref No.**

With reference to the above RFP, having examined and understood the instructions, terms and conditions forming part of the Bid, we hereby enclose our offer for the supply of Note Sorting machine as detailed in system requirement and specification of your above referred Bid.

SI No.	Description of Note Sorting Machine	Make of the Item	Model No.	Part No

We further confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred letter and enclosures.

We also understand that the Bank is not bound to accept the offer either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

We enclose Demand Draft No. / Bank Guarantee no. for Rs. 15 lakhs (Rupees fifteen lakh only) Favouring UCO Bank issued by -----
Bank, ---- Branch payable at Kolkata, towards Earnest Money Deposit.

Yours faithfully,

Authorised Signatory

(Name & Designation, seal of the firm)

Date:

Annexure – III

Manufacturer's Authorisation Form (MAF)

No. _____ dated _____

**The General Manager
UCO Bank
General Administration Department,
1B, Russel Street,
Kolkata –700071**

Dear Sir,

Subject : Supply & Installation of Note Sorting Machines

Ref No. :

We _____ who are established and reputable manufactures of _____ having factories at _____ and _____ do hereby authorise M/s _____ (Name and address of Vendor /Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for Bid offer.

We hereby extend our full guarantee and warranty as per terms and conditions of the Bid and the contract for the equipment and services offered against this invitation for Bid offer by the above firm and confirm that back to back Spare & Skill Arrangement has been made with M/s _____ for providing support services to UCO Bank under this contract.

Yours faithfully,

**Authorised Signatories
(Name & Designation)**

Date :

**for and on behalf of M/s _____
(Name of manufactures)**

Note:

1. This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.
2. Such MAF for all items offered for which the vendor is not an OEM, should be attached.

Technical Specification of Equipment

Annexure - IV

Sl.no.	Requirement	Bidder's compliance
1.	4+1 pocket Note Sorting machine with field upgradability to 8+1 pockets.	
2.	Minimum processing speed 25,000 banknotes per hour	
3.	Hopper capacity of minimum 400 Banknotes.	
4.	System capability to process all denominations and all series of Banknotes.	
5.	a) Sorting of Banknotes fit for circulation	
	b) Sorting of Banknotes unfit for recirculation	
	c) Sorting of reject, suspect and forged notes	
	d) Sorting of Banknotes on soilage level	
	e) Sorting of Polymer notes	
	f) Issue/Series wise sorting based on designs and series.	
6.	Programmable to allow setting and changing limits and tolerances for each of parameters of item 5 above.	
7.	Adjustment of soilage level on a continuous scale.	
8.	Automatic adjustments in the location and position of sensors.	
9.	Capability of detecting machine readable	

	features.	
10.	Upgradation of Software/Hardware to authenticate new security features of Banknotes to be introduced by R.B.I. in future	
11.	Provision of Password / Chipcards for graded access to various levels of users.	
12.	Capability of the machine to store data relating to processing of banknotes and capability of generating data in a printable form relating to notes processed and notes sorted as Fit/Unfit / Suspect.	

Details of Service Centres/Franchisee arrangement & Qualified/Competent Support Staff available for support to UCO Bank

Sl.no.	Location of service center		Contact person with address	Experience of Service Engineer and qualification	No. of year in service in the company	Telephone / Mobile No.
	Owned	Franchisee				

1	Earnest Money Deposit	EMD as detailed in RFP(In the form of Bank Draft, drawn in favour of UCO Bank, payable at Kolkata) / Bank Guarantee issued by a scheduled commercial Bank in favour of UCO Bank in lieu of Demand draft / Pay order.
2	Manufacturer's Authorisation Form	As per Annexure III of RFP with back to back Spare & Skill Arrangement from OEM Vendor (not applicable in case the vendor is OEM for any item)
3	ISO 9001/2000 quality certification	Valid ISO 9001-2000 / ISO 14000 quality certification of Original Equipment Manufacturer for product offered
4	Speed of processing	Minimum 25,000 pieces per hour
5	No. of sales of Machines	Minimum 50 nos. in last 3 years
6	Support Centres & Support Staff	Details of Service Centres/Franchisee arrangement & Qualified/Competent Support Staff available at each centre as per Annexure V of RFP
7	Income Tax Clearance	Income Tax Clearance Certificate
8	Sale tax Clearance	Sale tax Clearance Certificate
9	Technical Information with Specifications	Technical Information with Specifications as given in Annexure IV complete with all the columns filled in. (Soft copy of Annexure IV should be submitted along with RFP)
10	Technical Documentation	Product Brochures etc.

Annexure - VII

Proforma of Bank Guarantee in Lieu of Earnest money Deposit

(To be submitted on non judicial stamp paper of appropriate value)

purchased in the
name of the issuing Bank)

This deed of guarantee made this ____ day of ____ two thousand ____
between

____ (Name of Banker) having its registered office at ____ (place)
and one of its

local offices at ____ (hereinafter referred to as the Surety), and Uco Bank, a
body corporate, constituted under the Banking Companies (Acquisition and
Transfer of Undertakings), Act 1970, as amended by the Banking Laws (Amendment)
Act, 1985 and having its Head Office at 10, B.T.M. Sarani, Kolkata – 700001, INDIA
(hereinafter referred to as the Bank).

WHEREAS (Bidder's name hereinafter referred to as 'Bidder') a Company
registered under ____ and having its registered office at ____ is
bound to deposit with the Bank by way of earnest money for Rs 15 lakh in
connection with its Request for Proposal for supply, installation,
commissioning and testing of Desktop Sorting machines in Bank's currency
chests / Branches spread over the country and the specifications and
terms and conditions enclosed therein.

WHEREAS the bidder as per clause No.3 of terms and conditions of the
Request for Proposal has agreed to furnish a Bank Guarantee valid up to
xx.xx. 2009 instead of deposit of earnest money in cash.

NOW THIS WITNESSETH:

1. That the Surety in consideration of the above RFP made by the Bidder to
the Bank hereby undertakes to guarantee payment on demand without
demur to the Bank the said amount of Rs 15 lakh within one week from
the date of receipt of the demand from the Bank on presentation of
this deed of guarantee which the Bidder is bound to deposit with the
Bank by way of earnest money in connection with his RFP.
2. This guarantee shall not be affected by any infirmity or irregularity on the
part of the Bidder or by the dissolution or any change in the constitution of
the Bank, Bidder or the Surety.

3. The Bank shall be eligible to make any claim under this guarantee if the Bidder after submitting his Tender, rescinds from his offer or modifies the terms and conditions thereof in a manner not acceptable to the Bank or expresses his unwillingness to accept the order after the Bank has decided to place order with the bidder for the supply of the Desktop Sorting Machines. The Banks' decision in this regard shall be final and binding.
4. The Surety shall not and cannot revoke this guarantee during its currency except with previous consent of the Bank in writing.
5. Notwithstanding anything contained in the foregoing, the Surety's liability under the guarantee is restricted to Rs 15 lakh.
6. This guarantee shall remain in force and effective upto 2009 and shall expire and become ineffective on intimation thereof being given to the Surety by the Bank in which event this guarantee shall stand discharged.
7. The Surety will make the payment pursuant to the demand notice issued by the Bank, notwithstanding any dispute that may exist or arise between the Bidder and the Bank or any other person.
8. Any forbearance, act or omission on the part of the Bank in enforcing any of the conditions of the said tender or showing of any indulgence by the Bank to the bidder shall not discharge the Surety in any way and the obligations of the Surety under this guarantee shall be discharged only on the intimation thereof being given to the Surety by the Bank.

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9. Notwithstanding anything contained hereinabove, unless a demand or claim under this guarantee is made on the Surety in writing on or before xx.xx.2009 the Surety shall be discharged from all liabilities under guarantee thereafter.

10. The Surety has the power to issue this guarantee under its Memorandum and Articles of Association and the person who is hereby executing this deed has the necessary powers to do so under the Power of Attorney granted to him by the Surety.

11 . This guarantee shall not be discharged due to the change in the constitution of the Bank or the bidder.

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SIGNED AND DELIVERED

For and on behalf of above named Bank. (Banker's Name and Seal)

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Branch Manager
(Banker's seal)

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