

DRAFT

Annexure – I

(Letter to the Bank on the vendor's letterhead)

**The General Manager (HR & IT)
UCO Bank
Department of Information Technology
Head Office II
3 & 4 DD Block, Sector -1
Salt Lake City
Kolkata -700064**

Dear Sir,

**Sub: Your Request for Proposal for (Softwares to be purchased)
Ref. Your RFP No. -**

With reference to the above Bid, having examined and understood the instructions, terms and conditions forming part of the Bid, we hereby enclose our offer for the supply of the (Softwares to be purchased) with specification as detailed in Table-A of the RFP document.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in your above referred letter and enclosures. We agree to supply the Softwares to be purchased) as per specification finalized by UCO Bank.

Yours faithfully,

Authorised Signatories

(Name & Designation, seal of the firm)

Date:

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**Annexure – II
Manufacturer's Authorisation Form (MAF)**

No. _____ dated _____

**The General Manager (HR & IT)
UCO Bank
Department of Information Technology
Head Office II
3 & 4 DD Block, Sector -1
Salt Lake City
Kolkata -700064**

Dear Sir,

Subject :- Supply & Installation of (Softwares to be purchased)

Ref - Your RFP No. :

We _____ who are established and reputable manufactures of **(Softwares to be purchased)** having offices at _____ and _____ do hereby authorise M/s _____ (Name and address of Vendor /Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for Bid offer.

We hereby extend our full guarantee and warranty for hand to hand & back to back support as per terms and conditions of the Bid and the contract for the Software and services offered against this invitation for Bid offer by the above firm.

Yours faithfully,

Authorised Signatories
(Name & Designation)

Date :

for and on behalf of M/s _____
(Name of manufactures)

Note: This letter of authority should be on the letterhead of the manufacturing concern and should be signed by a competent person of the manufacturer.

_____ Ref No: DIT/006/(259/2)/ 3061 /2008 dated 13/09/2008 _____

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**Annexure III
Warranty Compliance Statement**

Date :

**The General Manager (HR & IT)
UCO Bank
Department of Information Technology
Head Office II
3 & 4 DD Block, Sector -1
Salt Lake City
Kolkata -700064**

Dear Sir,

Subject: Supply & Installation of (Software to be purchased):
Ref - Your RFP No. :

This bears reference to your RFP Ref.-----
Dated -----.

1. We warrant that everything to be supplied by us is authentic, free from all defects faults & bugs and shall be of the highest grade and quality and consistent with the established standards for materials specification, drawings or samples if any, and shall operate properly. We shall be fully responsible for its efficient operation.
2. We shall keep UCO Bank indemnified against any loss or damage that the UCO Bank may sustain on account of any violation of patents, trademark, Operating System Licencing etc in respect of the products supplied.
3. In case we fail to meet the above standards of maintenance, there will be a penalty of Rs.200/- per day per **(Software to be purchased)**. These penalty charges will be deducted from the Performance guarantee.

Yours faithfully

Signature

(Name & Designation)

Vendor -

Date :

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Annexure V

Ref: RFP No.

Deviations from Technical Specifications of (Software to be purchased):

Sl No.	Technical Specification in the Bid document	Deviation offered	Reasons and effect of deviation on operational efficiency in the system

Deviation from Terms and Conditions of the Bid :

Sl No.	Bid Document Clause	Deviation offered	Reasons for deviation

Note:

- i. Above information in detail should be furnished separately for deviation in technical specification of the **(Item to be purchased)** offered.
- ii. The information should also be furnished in case of deviations from any of the terms and conditions of the Bid document.
- iii. If any deviations from the technical specifications are warranted, reasons for such variations should be specified.
- iv. If there is no deviation, a NIL statement should be submitted

Signature
(Name & Designation)

Vendor -

Date :

Annexure-VI

UCO Bank's RFP dated 13/09/2008 for Supply and implementation of Software for DR Site at Kolkata

Bidder Details

Sl.No.	Particulars	Bidder Response
1	Total Income / Revenue of the Bidder Firm for the <u>last year ended 31st March 2008.</u>	Rs. _____ (in Lakhs)
2	<u>Authenticated documentary proof</u> attached for the figure reported in Sl.No.1 hereinabove?	YES / NO (Strike out not applicable)
3	<u>Out of which</u> , income/revenue from Supply and implementation of Softwares, earned during the year ended 31 st March 2008.	Rs. _____ (in Lakhs)
4	<u>Authenticated documentary proof</u> attached for the figure reported in Sl.No.3 hereinabove?	YES / NO (Strike out not applicable)
5	Bidder should have <u>successfully implemented, atleast one similar project in any Bank, in India which involves setting up Disaster Recovery (DR) site, in a different location other than the primary site and replication of data between Primary and DR Site</u> , in the last three year ended 31 st March 2008. Similar experience in PSU Banks in setting up DR Site for Payment Gateway etc will be given higher weightage in the RFP selection process. Does the bidder have such experience as specified above	YES / NO (Strike out not applicable)
6	Please attach documentary proof for each assignment (mentioned in SL.No.5 above) completed and include details of Contact Person, Telephone No. from the clients organizations serviced during the year. Whether documentary proof as required hereinabove submitted?	YES / NO (Strike out not applicable)

7	Total Number of technical resources, who are proposed to be deployed full time, for above UCO Bank software implementation assignment, if selected. Bank would give higher weightage, in the RFP selection process, for the vendors who provide local ONSITE support from Kolkata.	<input type="text"/>
8	<u>No. of weeks / days</u> within which the entire implementation of Software as mentioned in Scope of Work defined in RFP, would be completed by the bidding firm, if selected.	<input type="text"/> Weeks <input type="text"/> Days
9	Please attach detailed Project Schedule, methodology, tools & techniques proposed to be deployed, no. of technical personnel who would be deployed, deliverables at each project milestone, Start_Date, End_Date etc., for all activities. Whether detailed Project Schedule as mentioned hereinabove submitted?	YES / NO (Strike out not applicable)
10	Whether Bid Document Fee of Rs.1,000/- remitted?	YES / NO (Strike out not applicable)
11	Whether Earnest money of Rs.7,00,000/- remitted?	YES / NO (Strike out not applicable)

We have noted all the terms & conditions mentioned in the RFP document, for the purpose of offering this Technical Bid. We agree to the terms contained in the RFP document and submit our Technical Bid contained hereinabove.

Date: / /

(Signature of Authorized Official)