

UCO BANK
Department of Information Technology
Head Office - 2
3 & 4 DD Block, Sector – 1
Salt Lake City
Kolkata - 700064

Subject : Supply of Computer Hardware/Software & Peripherals on Rate Contract

UCO Bank, Department of Information Technology, Head Office – 2, 3 & 4 DD Block, Sector – 1, Salt Lake City, Kolkata – 700064 invites "Expression of Interest" from vendors for supply of **Computer Hardware and Peripherals for a period of one year on Rate Contract for its various branches & Offices all over the country.** Hardware & peripherals to be supplied are classified into 7 groups, vide Annexure –I. **A vendor may be interested for supply of computer hardware & peripherals under any group(s), but must offer all the items of that particular group(s), if any, otherwise their offer for that group will summarily be rejected. In other words, if a vendor offers computer hardware & peripherals for a particular group, he must offer all the items with different configurations under that group.** Only those vendors, who satisfy the eligibility criteria as mentioned herein below need respond.

Eligibility Criteria :

- The Vendor must be a Limited Company, registered in India under the Companies Act 1956.
- The Vendor should be Original Manufacturer of hardware and peripheral items or Authorised Distributor or Reseller of those items.
- The vendor should have a minimum Net Worth of Rs. 10 Crore
- The vendor should have reputed background and should be established in Computer Hardware & peripherals business for at least three consecutive years with Computer Hardware & Peripheral turnover of at least **Rs.25 crores** per year during last 3 years.
- The Vendor should be a financially sound company, earning net profit for last three consecutive years.
- The Vendor should have executed at least 3 Purchase Orders amounting to not less than **Rs.1 Crore**, for supply of Computer Hardware & peripherals in last three years, covering multiple locations. **One of such Purchase orders must be from a PSU Bank.**
- The vendor should be having all India presence with their own offices in the metropolitan cities of Mumbai, Chennai, Delhi, Kolkata. In addition, the vendor should have Offices/Support Centres at all the 35 centres where UCO Bank is having its Zonal Office (Annexure-IV). In case the vendor do not have its own office at some of the above locations (relaxable upto 20% Of the locations) and wishes to provide support services through partner/ Franchisee at those locations, a letter from the partner/franchisee should be enclosed stating that they will be providing support services to UCO Bank branches/offices for purchases under this Rate Contract.
- The vendor should be having adequate technical manpower to provide speedy & quality service at all locations for purchases under this Rate Contract. There should be **at least 3** qualified engineers available at the vendor's own office/ franchise Offices at each of the above 35 centres at the time of submission of bid.
- The vendor should be willing to enter into Service Level Agreement with UCO Bank, guaranteeing 99% uptime and must be willing to offer Performance Bank Guarantee equivalent to 10% of the estimated order value.

- Original Equipment Manufacturer (OEM) Vendor should have a valid ISO 9001/2000 Quality Certification and ISO 14000 certification for their Production facility.
- The Manufacturer of the Desktop/Notebook PC (OEM vendor) should be direct named OEM of Microsoft Corporation for preloading Windows XP Professional / Windows Vista.

Documents to be Submitted :

- Covering letter expressing interest
- The Company profile as per Annexure II
- Turnover certificate from Statutory Auditor (Total Hardware & Peripherals Turnover with break up for individual items for the year 2004-05, 2005-06 & 2006-07
- Last 3 year's audited Balance Sheet & Profit Loss A/c
- Copies of valid ISO 9001/2000 Certificate on production facility and ISO 14000 certificate of OEM vendor
- Documentary evidence of Microsoft Direct Named OEM, applicable for supply of Desktop/Notebook PCs
- Copies of Latest 3 major Purchase Orders executed (1 Crore or more). Furnish particulars as per Annexure -III
- Details of Support Centres as per Annexure III (Attach Letters from service partners, if applicable). Letter from the partner/franchisee should be enclosed stating that they will be providing support services to UCO Bank branches/offices for purchases under this Rate Contract at particular centres.
- Soft-copies of Annexure-II, III & IV (in a CD)

All responses to the EOI must be sent in a sealed cover to :

The General Manager (IT & Policy Planning)
UCO Bank,
Head Office -2,
Department of Information Technology,
5th Floor
3 & 4 DD Block, Sector -I, Salt Lake
Kolkata – 700064.

All responses to this EOI must reach the above address latest by 12 p.m. on 28th February 2008. Open responses received through E-mail/ Fax will not be considered. UCO Bank will not be responsible for non-receipt of quotation within the specified date and time due to any reason including postal holidays or delays.

Please note that this is not a Request for Proposal (RFP) and commercials are not to be submitted with "Expression of Interest".

- Group A Item(s) : UPS System of different KVA Rating & Back-up Period**
- Group B Item(s) : Notebooks / Laptops of different configuration
Desktop PCs of different configuration**
- Group C Items : Thin Clients compatible with ‘FINACLE’, the Core Banking Application
(Vendor has to provide proof of concept & demonstrate the features)**
- Group D Item(s) : Dot Matrix Printers
Inkjet Printers
Switch
Scanner**
- Group E Item(s) : Windows XP Service Pack –II / Vista
Microsoft Office
Leap Office
Antivirus Solution**
- Group F Item(s) Line Printers of different speed**
- Group G Item(s) Passbook Printers**

Sl	Particulars		
1	Name of Company		
2	Address of Registered Office		
3	Telephone No. of Registered Office		
4	Name of Directors		
5	Contact Person for all enquiries for this tender	Name : Designation : Telephone No : Mobile No. : e-mail address :	
6	Date of incorporation of the Company		
7	Date of commencement of Business		
8	Paid up Capital (Rs.Crore) 31.03.05 31.03.06 31.03.07		
9	Free Reserve (Rs.Crore) 31.03.05 31.03.06 31.03.07		
10	Net Profit (Rs.Crore) 2004-05 2005-06 2006-07		
11	Turn Over of the Company (Rs. Crore) 2004-05 2005-06 2006-07	Of which Hardware& Peripheral	
12	Sales Tax Number		
13	PAN Number		
14	Whether direct manufacturer of Hardware/Peripherals or authorized dealer/reseller		
15	Five Major Clients of Hardware/Peripherals		
16	PSU Bank/ PSU Clienteles of Hardware/ Peripherals		
17	No. of Purchase orders for hardware & peripherals, each amounting Rs 1 Crore or more , executed in last 3 years		

Signature of Authorised Representative

(Name & Designation)

Date

Annexure III

Details of latest 3 Purchase orders for Hardware/ Peripheral each amounting Rs 1 Crore or more

Name of the Vendor _____

Name of the Client				
Reference & Date of Purchase Order				
Computer Hardware/ Peripherals supplied	Items Supplied			
	Quantity			
	Value (Rs.Lac)			
Client's Contact person details, Name, Address, Email id, Tel. No.				

(Enclose Documentary evidence of each of the Purchase Orders)

Signature of Authorised Representative

(Name & Designation)

Date

Annexure IV

Details of Support Centres

Name of the Vendor _____

SI No	UCO Zonal Offices	Own Office			Franchisee			
		No.of Office	No. of qualified engineer	Toll free number, if any	No. of Office	Name of Franchisee	No. Of qualified engineer	Contact number
1	Ahmedabad							
2	Ajmer							
3	Bangalore							
4	Bareilly							
5	Begusarai							
6	Bhagalpur							
7	Bhopal							
8	Bhubaneswar							
9	Burdwan							
10	Chandigarh							
11	Chennai							
12	Cuttack							
13	Dharamsala							
14	Guwahati							
15	Howrah							
16	Hyderabad							
17	Indore							
18	Jaipur							
19	Jalandhar							
20	Jodhpur							
21	Jorhat							
22	Kolkata							
23	Lucknow							
24	Mumbai							
25	Nagpur							
26	N.Delhi							
27	Patna							
28	Raipur							
29	Ranchi							
30	Salt Lake							
31	Sambalpur							
32	Shimla							
33	Suri							
34	Trivandrum							
35	Varanasi							

Signature of Authorised Representative
(Name & Designation)

Date